



Operating Board Regular Meeting Minutes

DATE: November 30, 2023

LOCATION: Tech Valley High School
SUNY Polytechnic Institute - College of Nanoscale Science and Engineering
246 Tricentennial Drive, Albany, New York 12203

District Superintendent: Dr. Gladys I. Cruz, Questar III BOCES
District Superintendent: Ms. Lauren Gemmill, Capital Region BOCES

Members in Attendance: Edmund Brooks, Nancy delPrado, Joseph Garland, Nadine Gazzola, John C. Hill, ~~Lynne Lenhardt~~, John Phelan, ~~Heather Soroka~~, Bruce Tryon, Frank Zwack

Regular Meeting Called to Order and Pledge of Allegiance	Meeting called to order by President Phelan at 6:15 PM and led the audience in the Pledge of Allegiance.
Recognition of Visitors/ Guests/ Staff	Guests: Danielle Hemmid, TVHS Teacher, John Tafilowski, Cusack & Company Staff: Dr. James Niedermeier, Wendy Ashley
Presentation(s)	Mr. John Tafilowski, Cusack & Company, Certified Public Accountants LLC, presented the External Audit Report pertaining to the Tech Valley High School.
Other Financial	Acceptance of the External Audit Report for Tech Valley High School BE IT RESOLVED, that the Tech Valley High School Operating Board accepts the Tech Valley Regional Technology Institute Financial Report dated June 30, 2023. https://go.boarddocs.com/ny/techvalleyhigh/Board.nsf/files/CXMKD65150C7/\$file/AUDIT%20REPORT%20-%20Tech%20Valley%20Regional%20Technology%20Institute%20Audit%20FYE%2006-30-2023.pdf Motion by Bruce Tryon, second by Nancy delPrado. Final Resolution: Motion Carries Yes: Edmund Brooks, Frank Zwack, John Hill, John Phelan, Joseph Garland, Nadine Gazzola, Nancy delPrado, Bruce Tryon
Communications	Our Next Regular Board Meeting: Thursday, January 25, 2024.

<p>Approval of the Prior Meeting Minutes</p>	<p>BE IT RESOLVED: that the Tech Valley High School Operating Board approves the Minutes from the Reorganization and Regular Meeting held on September 28, 2023.</p> <p>Motion by Frank Zwack, second by Joseph Garland. Final Resolution: Motion Carries Yes: Edmund Brooks, Frank Zwack, John Hill, John Phelan, Joseph Garland, Nadine Gazzola, Nancy delPrado, Bruce Tryon</p>																								
<p>BUSINESS / REPORTS</p>	<p><u>Internal Claims Auditor Report</u> BE IT RESOLVED: that the Tech Valley High School Operating Board accepts the Internal Claims Audit Reported dated January through October 2023. https://go.boarddocs.com/ny/techvalleyhigh/Board.nsf/files/CXLH2U466D85/\$file/TVHS%20Claims%20Auditor%20Report%20Sept-Oct%202023.pdf</p> <p>Motion by Joseph Garland, second by Frank Zwack. Final Resolution: Motion Carries Yes: Edmund Brooks, Frank Zwack, John Hill, John Phelan, Joseph Garland, Nadine Gazzola, Nancy delPrado, Bruce Tryon</p> <p><u>Treasurer's Report</u> BE IT RESOLVED: that the Tech Valley High School Operating Board approved the Treasurer's Report dated October 31, 2023. https://go.boarddocs.com/ny/techvalleyhigh/Board.nsf/files/CXMKDN51630F/\$file/TVH%2010.31.2023%20Treasurer%20Reports.pdf</p> <p>Motion by Frank Zwack, second by Nadine Gazzola. Final Resolution: Motion Carries Yes: Edmund Brooks, Frank Zwack, John Hill, John Phelan, Joseph Garland, Nadine Gazzola, Nancy delPrado, Bruce Tryon</p>																								
<p>PERSONNEL</p>	<p>BE IT RESOLVED, that upon joint recommendation of the District Superintendents of Questar III and Capital Region BOCES, that the Tech Valley High School Operating Board accepts/approves the following personnel item(s) as noted.</p> <table border="1" data-bbox="394 1350 1596 1560"> <thead> <tr> <th colspan="8">TENURE RECOMMENDATION</th> </tr> <tr> <th>Name</th> <th>Position</th> <th>FTE</th> <th></th> <th>Tenure Area</th> <th></th> <th>Effective</th> <th></th> </tr> </thead> <tbody> <tr> <td>AMY HAWRYLCHAK</td> <td>Chief Academic Officer and Principal</td> <td>1.00</td> <td></td> <td>Administrative - Chief Academic Officer and Principal</td> <td></td> <td>January 4, 2024</td> <td></td> </tr> </tbody> </table> <p><u>Increase in FTE</u> Christine Futia Position: Cleaner (.60FTE) / Food Service Helper (.40 FTE) Effective Date: 10/30/2023 Salary: \$42,539 FTE: 1.0 Benefits: As set forth in TVHS Benefits policy</p> <p><u>Per Diem Subs</u> The following substitutes should be added to the agenda at a per diem rate of \$125 per day for the 2023 – 2024 school year: John Mahony Joshua Richbart</p>	TENURE RECOMMENDATION								Name	Position	FTE		Tenure Area		Effective		AMY HAWRYLCHAK	Chief Academic Officer and Principal	1.00		Administrative - Chief Academic Officer and Principal		January 4, 2024	
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	<p>BY CONSENT - All Personnel Items Motion by Joseph Garland, second by Nancy delPrado. Final Resolution: Motion Carries Yes: Edmund Brooks, Frank Zwack, John Hill, John Phelan, Joseph Garland, Nadine Gazzola, Nancy delPrado, Bruce Tryon</p>
POLICIES	<p>Policy 5000: Code of Conduct, 2nd Rdg. BE IT RESOLVED, that the Tech Valley High School Operating Board approves and adopts the revised Code of Conduct Policy #5000 on second reading.</p> <p>Motion by Joseph Garland, second by Edmund Brooks. Final Resolution: Motion Carries Yes: Edmund Brooks, Frank Zwack, John Hill, John Phelan, Joseph Garland, Nadine Gazzola, Nancy delPrado, Bruce Tryon</p>
OTHER	NONE
Principal's Report	<p>Amy Hawrylchak, TVHS Principal Report Items: Goal work</p>
District Superintendents' Reports	<p>Capital Region BOCES District Superintendent Lauren Gemmill recognized Amy Hawrylchak and her hard work and dedication, congratulating her tenure status as well deserved. She also touched upon the Blue Ribbon School Commission.</p> <p>Dr. James Niedermeier, Questar III Associate Superintendent, filling in for Dr. Cruz's absence, also congratulated Amy Hawrylchak in her accomplishments, leadership and advocacy for the school, recognizing her hard work and persistence at TVHS.</p>
Board Discussion	NONE
Summary Actions	NONE
Adjournment of Regular Meeting	<p>BE IT RESOLVED, that the Tech Valley High School Operating Board voted to adjourn the regular meeting of November 30, 2023, at 6:57 PM.</p> <p>Motion by Nadine Gazzola, second by Bruce Tryon. Final Resolution: Motion Carries Yes: Edmund Brooks, Frank Zwack, John Hill, John Phelan, Joseph Garland, Nadine Gazzola, Nancy delPrado, Bruce Tryon</p>

Respectfully submitted by,

Robin Emanatian, Board Clerk
Tech Valley High School