



REGULAR MEETING – September 22, 2016

A Regular Meeting of the Tech Valley Regional Technology Institute (Tech Valley High School), a joint venture of the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties, 900 Watervliet-Shaker Road, Albany, New York, and the Board of Cooperative Educational Services of Rensselaer-Columbia-Greene Counties, 10 Empire State Boulevard, Castleton, New York, was held on September 22, 2016 at the Tech Valley High School, SUNY College of Nanoscale Science and Engineering, 246 Tricentennial Drive, Albany, New York 12203. The meeting was called to order at 6:21 p.m. by President Puccio.

PRESENT

John Bergeron
Jeff Bradt
Edmund Brooks
John Hill
Kevin Kutzscher
Marilyn Noonan
Carol Orvis
John Phelan
Paul Puccio
Gladys Cruz, Dist. Supt.
Gretchen Wukits, Clerk of the Board

ABSENT

Lynne Lenhardt
John Yaglieski, Chief Exec. Officer

STAFF

James Niedermeier
Sarah Fiess

GUESTS

Wendy Ashley
Danielle Bouton-Wales
Kimberly Duran
Heather Nellis
Matthew Sloane
Lynne Wells

It was moved Mr. Phelan and seconded by Mr. Brooks to approve the agenda as presented. The motion passed unanimously.

AGENDA

It was moved by Mr. Phelan and seconded by Mrs. Orvis to accept the July 28, 2016 Minutes. The motion passed unanimously.

MINUTES

Dr. Gladys Cruz, District Superintendent, Questar III BOCES, asked Dr. Lynne Wells, Assistant District Superintendent for Curriculum and Instruction, Capital Region BOCES, to introduce Ms. Wendy Ashley, BOCES Business Official, Capital Region BOCES, and Ms. Kimberly Duran, Assistant Treasurer, Capital Region BOCES. Dr. Wells explained that Ms. Ashley would be overseeing the transition of TVHS business functions from Questar III BOCES to Capital Region BOCES and that Ms. Duran would be serving as the TVHS Treasurer. As requested by President Puccio, Ms. Ashley and Ms. Duran described their roles and responsibilities at Capital Region BOCES.

RECOGNITION OF VISITORS

Mrs. Noonan arrived at 6:22 p.m.

Dr. Cruz introduced Ms. Sarah Fiess, TVHS School Outreach Coordinator. Ms. Fiess explained her goals of building stronger relationships with component school districts and working primarily with middle schools.

It was moved by Mr. Kutzscher and seconded by Dr. Bergeron to approve the following:

**PERSONNEL
CONSIDERATIONS**

RESOLVED: that upon joint recommendation of the District Superintendent of Questar III and the Chief Executive Officer of Capital Region BOCES, the resignation of Nancy Delacruz, Part Time Clerk, be accepted effective August 2, 2016. (Resignation)

The motion passed unanimously.

Mr. Brooks noted the short term of employment of Ms. Delacruz.

It was moved by Mr. Kutzscher and seconded by Dr. Bergeron to approve the following: (Appointments)

RESOLVED: that upon joint recommendation of the District Superintendent of Questar III and the Chief Executive Officer of Capital Region BOCES, the following Teacher for the Tech Valley High School be jointly appointed to a four year probationary term, commencing on September 16, 2016, provided that, except to the extent required by law, in order to be granted tenure, she shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if she receives an ineffective composite or overall rating in the final year of the probationary period, she shall not be eligible for tenure at that time:

Name:	Danielle Hemmid
Position:	Teacher, Special Education (1.0 FTE)
Effective:	September 16, 2106
Certification:	Special Education (Permanent)
Type of Appointment:	Probationary
Tenure Area:	General Special Education
Probationary Period:	4 years
Annual Salary:	\$53,000
Benefits:	As set forth in the TVHS Teacher Association agreement

The motion passed unanimously.

It was moved by Mr. Kutzscher and seconded by Dr. Bergeron to approve the following:

RESOLVED: that upon joint recommendation of the District Superintendent of Questar III and the Chief Executive Officer of Capital Region BOCES, the following Clerk be jointly appointed:

Name: Linda Phillips
Position: Part Time Clerk (.50 FTE, 12 month position)
Effective: September 19, 2016-June 30, 2017
Type of Appointment: Exempt Civil Service
Probationary Period: N/A
Annual Salary: \$37,440 (to be prorated based upon FTE)
Benefits: As set forth in the TVHS Benefits Policy (prorated based upon FTE)

The motion passed unanimously.

It was moved by Mr. Kutzscher and seconded by Mr. Brooks to accept the July 8, 2016 through September 9, 2016 Internal Claims Auditor Report as submitted. The motion passed unanimously.

**INTERNAL
CLAIMS
AUDITOR
REPORT**

It was moved by Mr. Kutzscher and seconded by Mr. Brooks to accept the Treasurer’s Reports for the periods ending July 31, 2016 and August 31, 2016 as presented. The motion passed unanimously.

**TREASURER’S
REPORTS**

President Puccio asked a question about the 2016-17 approved budget being based on an estimated enrollment of 120 students versus 130 students in the actual budget. Ms. Ashley answered his question about the miscellaneous revenue as being deposits for field trips.

It was moved by Mr. Kutzscher and seconded by Mr. Brooks to approve the agreement with the Rudy A. Ciccotti Family Recreation Center effective September 7, 2016 through June 22, 2017 for \$25,000 for facility rental. The motion passed unanimously.

**APPROVAL OF
RUDY A. CICCOTTI
FAMILY
RECREATION
CENTER
AGREEMENT**

It was moved by Mr. Kutzscher and seconded by Mr. Brooks to award the bid for \$36,305.00 for transportation for the 2016-17 school year for the Tech Valley High School physical education class to Brown Transportation, Inc. as the lowest, responsible bidder meeting specifications. The motion passed unanimously.

**TRANSPORTA-
TION BID**

In response to a question, Mr. James Niedermeier, Principal and Chief Academic Officer, indicated no school districts had submitted transportation bids.

It was moved by Mr. Kutzscher and seconded by Mr. Brooks to approve the appointment of the following Business Alliance Members for the terms as follows. The motion passed unanimously.

**BUSINESS
ALLIANCE
MEMBERSHIP**

<u>Name</u>	<u>Company</u>	<u>Term Expires</u>	(Appointments)
John Cococcia Vice President Strategic Marketing and Investor Relations	Plug Power	2019	
John Corey Vice President for Innovation	Chart Industries, Inc.	2019	
Karen Ferrer Muniz Associate Dean	Hudson Valley Community College	2019	
Paula Heller Senior Vice President, Human Resources	Clough Harbor and Associates	2019	
Amy Johnson President	Capstone, Inc.	2019	
Tammy Kimble Director, Workforce Planning and Logistics	SEFCU	2019	
Kelsey Kohler Global Shared Service Organization Design Leader	Momentive Performance Materials	2019	
Peter Wohl Chief Performance and Innovation Officer	SEFCU	2019	
John Tobin Vice President of Operations	EYP Architecture and Engineering	2019	
Denise Zieske Vice President for Workforce Development and Community Education	Schenectady County Community College	2019	

Mr. Niedermeier began his report by describing the activities of the new students in the incoming freshman class and highlighted a marketing plan for TVHS by BuzzMedia. He explained the school lunch program being offered through the Guilderland School District and noted the application for free and reduced lunches under that district. He provided an update on the physical education classes at the Ciccotti Center and the related transportation. Mr. Niedermeier shared details about the Abelson Test Prep SAT program where the students pay the company directly for the classes. He cited the number of visitors from around the world who tour TVHS and the exchange of information, asking them what they are using from TVHS. He spoke about professional development and acknowledged this aspect did not generate much revenue. President Puccio asked how the offering of professional development from TVHS and subsequent results were being measured. Dr. Wells indicated that over 200 people from OCM BOCES had visited TVHS to research creating two NTN schools. She stressed this would be valuable information to promote awareness of TVHS with state legislators. She also noted the summer camp engaging grades 7 and 8 students. Dr. Bergeron inquired if it is known how many middle school principals have come to TVHS. Mr. Niedermeier responded that it is the reverse; it is necessary for TVHS staff to visit component middle schools. However, he emphasized that it is TVHS students who sell the school. Mr. Bradt asked if any headway is being made with suburban schools in the Capital Region BOCES. Dr. Wells stated more conversations were being initiated with the suburban schools. Mr. Niedermeier added that promoting awareness presents a challenge due to the turnover of component school superintendents. Dr. Cruz agreed and noted this had been a topic of discussion with the Foundation Board and how to renew interest in TVHS was pursued. Mr. Phelan echoed the concern about the steady turnover of school leadership. Dr. Wells indicated another area of focus is getting school boards to understand the mission of TVHS. Mr. Hall suggested Hoosick Valley School District may be interested in TVHS. Mr. Phelan asked about the role of guidance counselors in component school districts. Mr. Niedermeier responded that there is misunderstanding among guidance counselors, and it is necessary to explain to them what type of student will succeed at TVHS. President Puccio discussed the impact of TVHS and shared that the Foundation Board suggested building on the recommendations from the Sharing the Learning and Achieving Sustainability Report. He asked Ms. Fiess to focus on building on current relationships. Mrs. Orvis commented that TVHS had made strong impacts on component school boards. Mrs. Noonan raised a question and the transportation cost for the summer camps was discussed.

PRINCIPAL'S REPORT

Dr. Cruz reiterated her commitment to promoting awareness of TVHS with component school boards and recognized the number of new superintendents who need to be acquainted with TVHS. She praised the efforts of TVHS students who gave tours of the school. Dr. Wells expressed her satisfaction with the enrollment from districts who had not previously sent students to TVHS.

DISTRICT SUPERINTENDENTS' REPORT

Mrs. Orvis complimented Mr. Niedermeier and his team for doing a dynamic job. In response to a question from Mr. Brooks about calculating the TVHS

BOARD DISCUSSION

tuition rate, Ms. Ashley responded that she would research the tuition rate for non-component schools. During a discussion of lack of recognition of TVHS and how to better promote it, Mr. Kutzscher asked how many schools acknowledge they gain ideas from TVHS. He also suggested TVHS sponsor an interscholastic sports team as a means to attract students. Dr. Cruz said she would ask Ms. Susan DiDonato, TVHS Attorney, to research the question to determine if it would be permitted within the inter-municipal agreement. Mr. Kutzscher also inquired if there were any problems with the students from the new class. Both Mr. Niedermeier and Ms. Fiess emphasized the new class was great. Dr. Wells stated this was evidence of the extensive work that was done in order to identify students who would be successful at TVHS. A discussion followed about the length of time for some of the school bus routes. Mr. Kutzscher asked if there was wi-fi access on the buses. Dr. Wells said availability of wi-fi on the buses would be researched.

The following items are follow-up items for the next meeting.

- Additional information on survey and data collection
- Exploration of offering interscholastic sport(s) at TVHS
- Calculation of tuition rate for non-component school district(s)

**SUMMARY
ACTIONS**

It was moved by Dr. Bergeron and seconded by Mr. Kutzscher to adjourn the meeting at 7:37 p.m. The motion passed unanimously.

ADJOURNMENT

November 10, 2016

Date

Gretchen E. Wukits

Gretchen E. Wukits
Clerk of the Board