

**Agenda – Regular Meeting
Tech Valley High School Operating Board
A Joint Venture of Capital Region BOCES and Questar III**

March 30, 2017 6:15 p.m. Tech Valley High School
SUNY College of Nanoscale Science and Engineering
246 Tricentennial Drive
Albany, New York 12203

Chief Executive Officer: Mr. John Yaglieski, Capital Region BOCES
District Superintendent: Dr. Gladys Cruz, Questar III BOCES

1. Pledge of Allegiance
2. Approval of the Agenda
3. Minutes from the January 26, 2017 Board Meeting
4. Recognition of Visitors
5. Privilege of the Floor
6. Personnel Considerations
 - a. Appointments
 1. Per Diem Substitutes
 2. Summer Camp Instructors
7. Business Items
 - a. Internal Claims Auditor Report
 - b. Treasurer's Report
 - c. Approval of Indefinite Loan of Equipment
 - d. Authorization to Open New Bank Account for Extraclassroom Activity Fund
 - e. Approval of Creation of Extraclassroom Activity Accounts
 - f. Authorization to Establish Petty Cash Funds
 - g. Presentation of Proposed 2017-18 TVHS Budget
8. Approval of the 2017-18 TVHS Calendar

9. Principal's Report
10. Development Report
11. District Superintendents' Report
12. Board Discussions
13. Summary Actions
14. Adjournment

1. **Pledge of Allegiance**

2. **Approval of the Agenda**

RESOLVED: that the Tech Valley Operating Board approve the agenda as presented.

3. **Minutes**

RESOLVED: that the Tech Valley Operating Board approve the Minutes from the January 26, 2017 Board Meeting. (copy attached)

4. **Recognition of Visitors**

5. **Privilege of the Floor**

6. **Personnel Considerations**

a. **Appointments**

1. **Per Diem Substitutes**

RESOLVED: that upon joint recommendation of the District Superintendent of Questar III and the Chief Executive Officer of Capital Region BOCES, the list of per diem substitutes provided through the Substitute Coordination Service of the Capital Region BOCES for the Tech Valley High School be jointly appointed from March 31, 2017 through June 30, 2017.

(copy attached)

2. **Summer Camp Instructors**

RESOLVED: that upon joint recommendation of the District Superintendent of Questar III and the Chief Executive Officer of Capital Region BOCES, the following teachers listed below be jointly appointed as Summer Camp Instructors for the period of July 7, 2017 to July 26, 2017:

<u>Teacher</u>	<u>Stipend</u>
Brad Hale	\$1,100
Jennifer Muirhead	\$1,100

7. **Business Items**

a. **Internal Claims Auditor Report**

RESOLVED: that the Tech Valley Operating Board approve the Internal Claims Auditor Report for January 11, 2017 through February 27, 2017. (copy attached)

b. Treasurer's Report

RESOLVED: that the Tech Valley Operating Board approve the Treasurer's Reports for the periods ending January 31, 2017 and February 28, 2017. (copy attached)

c. Approval of Indefinite Loan of Equipment

RESOLVED: that the Tech Valley Operating Board approve the indefinite loan of two (2) computer kiosks, two (2) HP P4 Core Duo computers, and two (2) Lenovo monitors from Hudson Valley Community College for the purpose of creating a presentation station in the Multipurpose Room.

d. Authorization to Open New Bank Account for Extraclassroom Activity Fund

RESOLVED: that the Tech Valley High School Operating Board authorize the Treasurer to open a new bank account for the purpose of an Extraclassroom Activity Fund.

e. Approval of Creation of Extraclassroom Activity Accounts

RESOLVED: that the Tech Valley Operating Board approve the creation of Extraclassroom Activity Accounts for TVHS Student Government, TVHS Robotics, and TVHS International Travel. These accounts will allow TVHS to manage club funds according to current NYSED guidance.

f. Authorization to Establish Petty Cash Funds

RESOLVED: that the Tech Valley High School Operating Board authorize the establishment of Petty Cash funds in the amount of \$100 to be held by Lorinda Jensis in accordance with Petty Cash Guidelines as established by Capital Region BOCES.

g. Presentation of Proposed 2017-18 TVHS Budget

Mr. James Niedermeier, Principal and Chief Academic Officer, will make a presentation on the proposed 2017-18 TVHS Budget. (copy attached)

RESOLVED: that the Tech Valley High School Operating Board approve the 2017-2018 TVHS Budget.

8. Approval of the 2017-18 TVHS Calendar

RESOLVED: that the Tech Valley High School Operating Board approve the 2017-2018 TVHS calendar. (copy attached)

9. **Principal's Report**

(copy attached)

10. **Development Report**

(copy attached)

11. **District Superintendents' Report**

12. **Board Discussions**

13. **Summary Actions**

14. **Adjournment**